# Ericsson-LG Enterprise iPECS 1040i Handset Key Features Guide







## The 1040i has 24 programmable keys across 3 pages

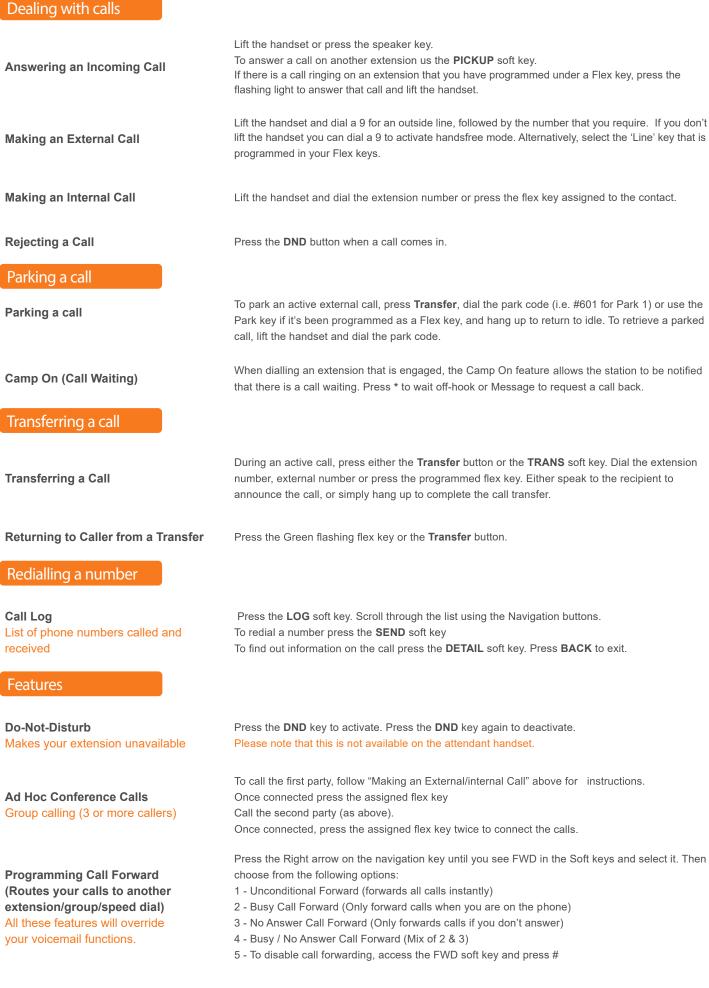
### Phone Directory

#### Phone Guide

#### Fixed Buttons

- MSG: Accesses message boxes
- Mute: Mute the call so that the caller cannot hear your voice.
- Headset (icon): If a headset is plugged in this button allows you to toggle between the headset and handset.
- **Dir:** Allows you to search the directories using alpha dialling
- Trans: Transfer the current active call or access the Program menu while the phone is idle.
- DND (Do-Not-Disturb): Blocks incoming calls. You can also activate Do-Not-Disturb while the phone is ringing - this terminates the call and the caller will get a busy tone.
- Hold: Place a call on hold the caller will receive on-hold music or comfort tones.
- Menu button: Access the settings for your phone, such as changing the font and display or changing configuration.
- **Volume button:** Adjust the Ring, Headset, Handset, and Speaker volume.
- **Speaker button:** Toggle the speakerphone On and Off during a call. The button will automatically illuminate when the phone is in menu mode.
- Flexible buttons: A line or feature can be assigned to these buttons.
- LCD screen: Phone interface for status, dialing directories, and text message information.
- **Soft Keys:** These buttons are interactive and have a changing function based on the phone's status.

Using the Phone Book Directory Access the stored telephone numbers in your system	Press the <b>Directory</b> button and then enter first character(s) of the name you wish to find. Press the key with the letter you require 1-4 times e.g. for the letter K press 5 twice (1 press = J, 2 = K, 3=L). Press <b>OK</b> and then use the navigation key to scroll to the entry you require. Press <b>OK</b> to dial the number or 'Send' from the appropriate Soft key
Voicemail	
Accessing your Voicemail	Press the Message button followed by one of the following options:. 1 – to give an internal user a call back 2 – to access your <b>missed calls</b> 3 – to access your <b>voicemail</b> 4 – to access your <b>SMS</b> (internal message)
Listening to Voicemail (Options)	If you do not know your password, contact your system administrator Once you have accessed your voicemail inbox here are the options available to you: Dial 1 - New messages Dial 2 - Saved messages Dial 3 - Urgent messages Dial 3 - Urgent messages Dial 4 - Send messages Manage greetings Dial 5 - Personal options Dial 5 - Personal options Dial 8 - Set greeting or password Dial 0 - To disconnect



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